



NEW customers will be asked for TWO forms of IDENTIFICATION:

We need to prove WHO you are and WHERE you live.

Examples of identification we might accept (one from each section) :

PROOF OF IDENTITY (which must currently be “in date”) such as an original :

UK Passport

UK Photo-card driving licence

Document issued by HMRC in the last 3 months concerning the individual’s tax, ideally with proof of DOB (i.e. Birth Certificate)

Document issued by DWP in the last 3 months to confirm entitlement to benefit, tax credit or pension, ideally with proof of DOB (i.e. Birth Certificate)

Old style UK driving licence, plus an additional proof of address (from list below, dated in last 3 months)

EU Passport (for non-UK nationals from an EU country)

Non-EU Passport (for non-UK nationals from a country outside the EU) and proof of residency or work permit issued by the UK Border Agency

PROOF OF ADDRESS dated in the last 3 months, such as:

Utility Bill

Council issued correspondence, i.e. council tax letter, rent or housing benefit letter

Bank or Credit card statement

Insurance documents

Other document issued by government body, i.e. evidence of job seekers allowance or other benefits

RETURNING customers : we request that in future YOU ALSO bring in TWO forms of identification, as described above.

Thankyou for you co-operation.

Please be aware that moving / still images of all clients may be recorded.